Accessing Your District211 Student Email

Using Your iPad Email App

- o Tap your iPad Email App
- o You will already be signed into your email
- o Tap Mailboxes and then Inbox to see any of your email
- o Tap the email you would like to read
- o Tap the arrow icon under the email to reply to, forward, flag, or mark your email
- o To write a new email, click the paper/pencil icon.

Using Gmail

- o Use a web browser to go to **gmail.com**
- o Enter your full District 211 email address as the Sign In email
- o Enter your school-issued password for your District 211 email.
- o Tap the email you would like to read
- o Tap the arrow icon under the email to reply to, forward, flag, or mark your email
- o To write a new email, click the Compose button.